



EGLINGHAM PARISH COUNCIL

[www.eglingham-pc.gov.uk](http://www.eglingham-pc.gov.uk)

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## MINUTES of the Ordinary Meeting of Eglingham Parish Council

Wednesday 21st January 2026 at Eglingham Village Hall at 7.00 pm

### Present:

**Councillors** Jane Hamilton (Chair), June Lawson, Clair Leishman, Alyson McGarrigle, Judith Scott

**Clerk:** Mrs Sarah Trushell

**Members of the Public:** 1

- 109/25 Apologies for absence**  
All Councillors attended the meeting.
- 110/25 Declaration of interests**  
117/25 (a) Cllrs Leishman and Scott
- 111/25 Public Participation**  
No matters were raised.
- 112/25 Minutes of the Meeting of 19<sup>th</sup> November 2025**  
It was unanimously RESOLVED that the minutes of the meeting held on 19<sup>th</sup> November 2025 be approved and signed by the Chair as a true record.
- 113/25 Matters Arising**  
The Clerk advised that the custodian agreement remains outstanding and requires signing.  
County Councillor MM provided update on waste and recycling, highways, funding, and winter services
- 114/25 Suggestion Boxes**  
A request for a grit bin in North Charlton was discussed. MM advised that criteria are tight but that the Parish Council can provide bins and the County Council will fill them twice per year. Both South Charlton grit bins are currently empty and MM agreed to chase this.  
The Clerk will request residents identify required locations so a grant application can be submitted.
- 115/25 Updates on Community Matters.**  
**a) FixMyStreet Log**  
Cllr Hamilton reported that submissions had been addressed promptly, including grit bins. Multiple pothole reports were noted, including on the B6347 at South Charlton.  
**b) Footpaths Project**  
No update had been received.
- 116/25 Parish Council Administration Matters**  
**a) Terms of Reference for PC Assets**  
Members will review and submit comments to the Clerk. The Clerk will produce a revised version based on comments ahead of the next meeting.



**b) Parish Council Website**

Community history information to be added to the new website if the previous site is not reinstated.

**117/25**

**Grants**

**a) Community Field**

Cllr Hamilton will send Parish Council feedback to the consultants on their draft. Publication will wait until the second draft or responses to questions are received. A staged development approach was confirmed. The consultants will be asked to present proposals to the public.

**b) Defibrillators**

The South Charlton defibrillator is not functioning due to a cabinet heater failure. Pickards will inspect free of charge. The defibrillator guardian provided a costings report. The defibrillator grant reserve is now depleted. NEAS funding for training may be available via the Stephen Carey Fund.

RESOLVED to authorise Cllr Hamilton to apply for a grant of £3,695.27 based on the report. A Parish Council contribution of up to £500 was pre-approved solely to fund any electrical works required to reinstate the South Charlton defibrillator.

**c) Any Other Grants**

The Council thanked the ECA for their support with Christmas lights. Members were reminded of responsibilities for PC-owned lights.

**118/25**

**Financial Matters:**

**a) Transaction Report**

The report of financial transactions was RECEIVED and NOTED.

**b) Bank Reconciliation**

The bank reconciliation to 21 January 2026 was received and accepted.

**c) Payments for Authorisation**

The following payments were authorised:

- Clerk's pay (amount redacted)
- Clerk's travel expenses: £6.30
- Grass Cutting £350

**d) Payments relating to Grants**

No grant payments were made.

**119/25**

**Date of next and future meetings**

The next meeting will be held on 18 February at South Charlton Village Hall

Future meetings (subject to change with appropriate notice)

- 18<sup>th</sup> March 2026 (Eglingham)
- 22<sup>nd</sup> April 2026 (South Charlton)

All meetings will start at 7.00 pm.